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## Employment Services Client Expectations

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\_\_\_\_\_ I understand that placement services are not guaranteed. Two-6 Resources cannot guarantee employment, wages, benefits, hours worked, scheduling, job location, or other circumstances related to my employment.

\_\_\_\_\_ I agree to follow directions and participate in the job search process as coordinated by my Employment Specialist and Vocational Rehabilitation Counselor.

\_\_\_\_\_ I agree to communicate as coordinated by my Employment Specialist. Example: Returning phone calls in a timely manner, checking E-Mail on a daily basis, and reporting to my Employment Specialist weekly.

\_\_\_\_\_ I agree to inform my Employment Specialist immediately when I receive a job offer.

\_\_\_\_\_ I agree to inform my Employment Specialist immediately when I receive a call from an Employer.

\_\_\_\_\_ I agree to inform my Employment Specialist immediately when I receive an interview opportunity.

\_\_\_\_\_ I agree to inform my Employment Specialist as soon as possible when I cannot attend a scheduled appointment.

\_\_\_\_\_ I agree to dress and conduct myself in a professional manner for all appointments with my Employment Specialist.

\_\_\_\_\_ I authorize Two-6 Resources to complete applications, create job search related accounts, and professional E-Mail accounts in my name for the purposes of the job search process.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date